

**Wokingham Borough Council
RISK ASSESSMENT**

LOCATION/ACTIVITY/ISSUE BEING ASSESSED:	COVID-19 Outbreak Management Plan Risk Assessment	
SCHOOL:	Aldryngton Primary School	
NAME OF ASSESSOR(s):	Mark Wieder	
DATE OF ASSESSMENT:	13 th July	
DATE FOR REVIEW:	Annual or change in Public Health England or Department for Education guidance	
APPROVED BY:	Signature: Mark Wieder	Date:13 th July
	Name: Mark Wieder	

SUMMARY (* delete as appropriate)	
Risk level without additional controls:	HIGH
Additional control measures required:	YES
Risk level with additional controls:	LOW

What are the significant hazards?	What could go wrong? Who could be harmed and how?	What's already being done to control risks?	What additional controls are needed?	By who?	By when?	Date completed
Staff awareness of risk assessment and current procedures to ensure safety	Staff and children could catch COVID-19 due to not following procedures outlined in risk assessment.	<p>Previous risk assessments consulted and shared with staff.</p> <p>Agreed roles for staff with timetables in place.</p> <p>Weekly staff and team meetings to go ahead via Teams to keep staff connected and share updated messages. Some limited staff meetings where a reduced amount of staff are socially distanced (2m+) in ventilated environment.</p> <p>Continued use of list email groupings for emergency messages 1 whole staff mailing list now being used to communicate key messages.</p> <p>If a staff member is clinically vulnerable or extremely clinically vulnerable then a personal risk assessment will take place, this will also be carried out for staff who are anxious about being in the workplace</p> <p>Pregnant women to have two risk assessments – 1 related to CV19, 1 to their pregnancy. Pregnant women of more than 28 weeks gestation should work from home.</p>	Review risk assessment in line with proposed government changes	SLT	Annual or change in Public Health England or Department for Education guidance	

<p>Risk of exposure due to unnecessary mixing of additional adults on site.</p>	<p>Staff and children could catch COVID-19 due to unnecessary exposure.</p>	<p>No parents are only allowed in the building unless there is an exceptional circumstance. There will be no calls to parents to bring in forgotten kit, lunches etc. Lunches are to be pre-ordered and office staff will send an email reminder the week before. In emergencies school will provide a basic packed lunch at a cost.</p> <p>Adults coming on site for an exceptional circumstance (e.g. for child struggling to part/late dropping off or collecting/ collection of a sick child) are required to wear a face covering – staff to mirror this request when on duty outside before and after school. Office staff are not required to wear a face covering when working in the office, but may do so if they wish.</p> <p>Only one parent / adult to accompany their child when dropping off / collecting – face masks must be worn.</p> <p><u>Entry Procedures</u></p> <p>Children in Foundation Stage walk from the FS gate to the classroom via the stairs/ ramp. Entry between 8.50 and 9. This gate will be manned between the duration of the opening time. FS children and their siblings are to be dropped off here and KS1 and 2 children then need to go straight to their classes. FS children who anxious to leave their parent at the gate are to enter at 9.00am.</p> <p>Children in Lower, Middle School and Upper School walk through the top gate and go straight to class. The gate will be opened at 8.35 for a socially distanced line to be made alongside the fence. The barrier will be moved at 8.40 for children to go to class. Siblings may enter together at any time in the window. Members of staff from KS1 and KS2 will be outside from 8.40 to 9.00am. 8.40 – Lower School 8.45 – Middle School 8.50 – Upper School</p> <p>Pupils entering at the top gate but who are not willing to separate from their parents are to be calmed by the parent until such point they are willing to walk to their class without staff needing to approach the parent into the social distancing space. Children who cannot be settled are to be taken off site.</p> <p>Late arrivers to access via the school office</p> <p><u>Exit procedures</u> EYFS – children are ready in the garden, parent calls the name and the teacher will</p>	<p>Review risk assessment in line with proposed government changes.</p>	<p>SLT</p>	<p>Annual or change in Public Health England or Department for Education guidance</p>	
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	<p>acknowledge that and the child can then walk from the garden to the gate to be collected . Setting to manage opening and closing of the gate. Parents to take responsibility for 2m social distancing. Pick up between 3.10 and 3.20pm.</p> <p>KS1 & 2 pick up – parent entry from the top gate, sticking to the one-way system. 3.05pm – Lower School – classes lined up outside RS classroom 3.10pm – Middle School – classes lined up outside ICT suite 3.15pm – Upper School – children who walk home on their own to leave first, remaining children to line up outside RS classroom</p> <p>There will be no access to or from FS via the main playground.</p> <p><u>Staff and visitors</u></p> <ul style="list-style-type: none"> • Staff sign – reception area - clean and used pen system • One visitor permitted in the office area at a time • Those waiting to do so outside using 2m distance markers • Hand gel available at sign in desk and office hatch • Visitors to be permitted in limited circumstances – such as servicing , specialist support for individual children and WBC staff on business best served by an on-site meeting. Where possible these meetings are to take place out of hours. • Where an external company is used e.g. U-Sports- risk assessment and procedures will be shared. We will also review company risk assessments for compliance. • Sports clubs to be permitted from March 29th. • Governing body may meet on site with staff, socially distanced by 2m and in a ventilated environment or outside • Visiting music teachers to be allowed back on site, providing Covid secure measures are in place from company and bubble integrity is not compromised. Music teachers will be responsible for additional cleaning required between groups and timetabling will be subject to room availability around existing school commitments. • Staff escorting visitors around the school are required to wear masks where social distancing cannot be observed • Staff are to be encouraged to walk / cycle to school avoiding public transport if possible. • Car use to be kept to a minimum, with drivers observing a 2m distancing when leaving their cars and walking into school <p><u>Registration</u></p> <ul style="list-style-type: none"> • Usual missing pupil protocols to be used in the case of pupils not arriving as expected • Parents reminded to contact the school if their child is not attending as planned – this is important so as to save time for the office staff 				
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		<ul style="list-style-type: none"> Registers to be completed on SIMS and submitted online Lyn to complete emergency attendance cards each day Attendance to be submitted to DfE 				
Risk of exposure due to poor hygiene	Staff and children could catch COVID-19 due to poor hygiene	<p><u>Processes</u></p> <ul style="list-style-type: none"> All adults and children must follow hand hygiene guidance. Pupils re-taught handwashing and cough / sneeze techniques Regular reminders re hand washing and social distancing Children required to sanitise their hands regularly throughout the day using soap and water as often as possible: on arrival at school, before eating, after break, at lunchtime, at the start of the afternoon and at home time. When soap and water methods are not possible hand sanitiser will be used. Supervision provided for younger pupils. Teachers /TAs to manage numbers of children using sinks in cloakroom areas ensuring a gap of at least 1m+ Younger children in particular to be reminded of the need to refrain from touching their faces or putting objects in their mouths. Good housekeeping generally – reduce clutter and touch points Careful selection of materials that can be taken between home and school Box to be used for items to be quarantined for use the following week eg reading books Pupils allocated the same desk for the day, if a child needs to move seat then key touch points will be cleaned. Pupils restricted to a small number of stationery / daily use items in a plastic bag or their tray which is kept at their named desk Where a child uses an outdoor piece of climbing equipment, this should be supervised by a member of staff with use of sanitiser before and after using the particular piece of equipment. There will also be cleaning between different bubbles using. A rota system will be in place prior to use. <p><u>Stock</u></p> <ul style="list-style-type: none"> Paper products and cleaning products stock to be checked regularly by both the site controller and lunchtime cleaner. Required stock ordered by the SBM Checks carried out at the end of the day as a minimum Adults to report any shortages during the course of the day General - posters displayed for hand washing and maintain social distancing laminated and placed in each area with taps and classrooms <p><u>Clothing</u></p> <ul style="list-style-type: none"> Uniform to be worn- relaxation on shoe rule and trainers may be worn until the end of the academic year. Children to wear layers due to additional ventilation in the classroom. 	Review risk assessment in line with proposed government changes.	SLT	Annual or change in Public Health England or Department for Education guidance	

		<ul style="list-style-type: none"> • Children to wear P.E. kits all day on the days that they undertake P.E. • Long hair to be tied back • Face masks can be worn, but their use is not recommended and must be managed independently and safely by the pupils. Any left unattended will be disposed of safely. • If a child is wearing a face covering then this will need to be worn safely – hands to be cleaned before and after touching them, if removed these need to be stored in a sealed plastic bag or disposed of in a black bag in a lidded bin. If a child is not using a mask safely then staff may ask them to remove it, if needed parents will be asked to impose this. • Lost property – to be kept in classroom areas. Named items – children to come and collect. • Unnamed items will be disposed of on a regular basis 				
Risk of exposure due to poor cleaning	Staff and children could catch COVID-19 due to poor cleaning	<p><u>General cleaning – personal</u></p> <ul style="list-style-type: none"> • Gel dispensers provided in all classrooms • Soap and water to be used when possible – i.e. at end of indoor eating time as this will be a naturally staggered process • Dispensers checked and topped up everyday • Hand washing posters to be checked and replaced • Teachers to re- teach good handwashing with each new intake • All visitors and site users to apply gel before gaining access to the school building. <p><u>General cleaning-inside routines and provision</u></p> <ul style="list-style-type: none"> • Existing cleaning arrangements to continue • Additional cleaner employed to carry out CV19 cleaning in the middle of the school day – key focus touch points in all areas and replenishing supplies in toilet areas • Additional cleaning regimes within classrooms such as pre-lunch and post lunch • Middle of day cleaning to include touch points throughout the school / staff and pupil toilets / entrance area / staffroom and checking supply levels in toilets – soap, paper towels and hand sanitiser • Teaching staff / pupils to wipe desks before children eat their lunch and again afterwards • Reading material within a bubble can be freely accessed. • Before being returned must be placed in 48 hours quarantine – the safety period for paper / card based items, 72 hours for plastic covered • Pencil cases may be brought into school but they must stay in school until set points in the school year. • Remove soft resources that can't be cleaned • Keep classroom door and windows open for air flow. In the event of cold weather, 	Review risk assessment in line with proposed government changes.	SLT	Annual or change in Public Health England or Department for Education guidance	

		<p>window should remain open, but the degree of opening can vary in line with the temperature inside the classroom.</p> <ul style="list-style-type: none"> • Group work tables to be cleaned after use each time by lead adult. • Cleaning products in all classrooms but out of reach of children • Minimal belongings to be brought into school by pupils to assist with cleaning processes <p><u>General cleaning-outside</u></p> <ul style="list-style-type: none"> • All external touch points to be cleaned regularly • Pupils are not to change between playground / field area and play equipment • After use pupil are to sanitise their hands • Where outdoor toys or equipment are used at lunchtime, children should clean/ sanitise hands before and after using. There will also need to be cleaning between usage of another bubble. Due to these additional steps there will be a reduced amount of equipment available. 				
Risk of exposure due to unsafe classroom routines	Staff and children could catch COVID-19 due to unsafe classroom routines	<ul style="list-style-type: none"> • Desks to be placed forward facing • Pupils sit side by side • Use of tray storage units – one child at a time allowed at them. To be spread around the classroom to reduce movement in the room • Cloakrooms that are shared with other bubbles are not to be used with coats then put on backs of chairs. • Small supply of regularly used equipment on the table • Work sheets and other items needed by pupils to be put out on desks in advance of the lesson • Teacher / TA to stand at the front of the class. Staff may choose to wear face masks or shields (with a mask) if they wish to do so. The school is able to provide PPE • When a child changes space for a phonics group or setting arrangement (from 26th April), the area is to be wiped clean between users. • Minimal interaction with pupils • Those most likely to need regular support to be placed at the front / side of the class younger pupils / those who did not engage with learning during the lock down • Area at entrance to the classroom to be kept clear for those needing to visit the classroom – leadership team / office staff • Handwashing – soap and water and hand sanitizer methods as time and facility constraints dictate • Homework set on MS Teams and My Maths as much as possible with alternative arrangements used for those without ready access to the internet • Bubbles to have allocated toilets which are only used by that particular bubble. If there is a requirement to reallocate a toilet to a different bubble either as part of a lunchtime or club arrangement, then it should be fully cleaned both before and after 	Review risk assessment in line with proposed government changes.	SLT	Annual or change in Public Health England or Department for Education guidance	

		<p>usage</p> <ul style="list-style-type: none"> • Waste is in lidded bins which is collected daily by the cleaners. • Regular handwashing and use of sanitizer during the day • Use of the outdoor area as much as possible • Computer keyboard to be wiped down after each pupil's use • Front facing rows for carpet times – set places on the carpet area • Equipment to be cleaned or quarantined – 72 hours for all plastic and metal bases items. Card and paper items 48 hours only. • Reduce the amount of equipment in use at any one time. • Surplus furniture removed • Pupils to be taught key hygiene rules on entry to school and be reminded regularly • Personal areas for snacks and water bottles to be spaced out further than usual • Reading material – each class to have its own supply which can be shared freely within the bubble. When it is no longer needed it is to be placed into quarantine before being used by another Bubble – 48 hours if it is card or paper/ 72 hours if it is plastic • In the case of intimate care being required, children to be talked through the process as much as is possible to avoid close contact. • Where this is not possible the member of staff is to use full PPE visor / apron and gloves. • They are to be given time to thoroughly clean the area and themselves before returning to the setting • A monitoring adult is to be present at all times intimate care is provided 				
Risk of exposure due to unsafe use of the toilets	Staff and children could catch COVID-19 due to unsafe use of the toilets	<ul style="list-style-type: none"> • Ensure they are fully stocked throughout the day • Empty bins during day – do not allow to overflow • Check bins are of a good size • Pupils to go to the toilet one at a time • Frequent reminders about handwashing on their return – sanitizer to be used as well • No-touch bin in main staff toilet and first aid room • Disabled toilet to be used as isolation room toilet when needed and will be cleaned after use – no-one else to use the toilet at this time. • Specific toilets for bubbles to be clearly labelled. If there is a requirement to reallocate a toilet to a different bubble either as part of a lunchtime or club arrangement, then it should be fully cleaned both before and after usage. • 	Review risk assessment in line with proposed government changes.	SLT	Annual or change in Public Health England or Department for Education guidance	
Risk of exposure due to poor	Staff and children could catch	<p><u>Social distancing-pupils</u></p> <ul style="list-style-type: none"> • Pupils to be taught the importance of the 2m spacing or 1m+ and the requirement for them to follow instructions 	Review risk assessment in line with	SLT	Annual or change	

social distancing	COVID-19 due to poor social distancing	<ul style="list-style-type: none"> • Each child has an allocated desk space • Pupils are retained within a 'bubble' – they stay with their team bubble for everything inside and outside school. • There will be no cross-class setting or phonics groups until the 26th April.. When a child changes space for a phonics group or setting arrangement (from 26th April), the area is to be wiped clean between users. • Team bubbles are to be zoned apart when out in the playground or field. A walkway will be marked on the playground for the purpose of access from the hall to a zoned bubble. • Use of staggered learning/ leisure and eating times Breaktimes – LS – 10.40 – 11.00am MS – 10.20 – 10.40am US - 10.40 – 11.00am Lunchtimes – Fdn – 11.40am – 1.10pm (dinner in hall 11.40 – 12 approx) LS – 11.55 – 1.10pm (dinner in hall 12 – 12.20 approx) MS – 12.15 – 1.10pm (dinner in hall 12.25 – 12.40 approx) US – 12.15 – 1.10pm (dinner in hall 12.45 – 1pm approx) <p>Classes in MS and US are called in individually when tables are cleaned and sufficient spacing available. Timings above are approximations.</p> <p>Packed lunches can be eaten outside in bubbles or in the hall.</p> <ul style="list-style-type: none"> • Line markings – 2m intervals in key areas of the school • Staff to monitor adherence to the social distancing rules • Keep left in corridors to be introduced as one way system cannot be used due to school layout. • Outdoor learning to be used as much as possible • Set work children can do as independently as possible to avoid close contact explaining • Try not to get down to a child's eye level when talking to them • Staff to assist pupil and then move back to the front of the class afterwards • CV19 Behaviour policy to be repeated to pupils on their return • Pupils stay at desk as much as possible • Completed work - store until safe or supervise the pupils marking their own work completed on paper. No expectation of staff to mark work. <p><u>Social distancing-staff</u></p> <ul style="list-style-type: none"> • Staff are asked to come to school on foot or cycling. If not possible to use a car in 	proposed government changes.		in Public Health England or Department for Education guidance	
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		<p>preference to public transport.</p> <ul style="list-style-type: none"> • Limit on the numbers in the staffroom at any one time – ten max currently seating to be marked out at 2m distances. ICT suite to store excess furniture from staffroom and to be used as an additional staffroom. • Staff encouraged to eat outside or within own classroom. • Staff encouraged to bring in own crockery and cutlery if they require use of it. • If social distancing cannot be maintained in the staffroom then masks should be worn. • Additional wipes and/ or spray to be available to wipe down any touch points used by a specific member of staff e.g. kettle/ fridge door. • Annex seating to be 2m apart • Maximum ventilation to be ensured at all times • Staff CPD will be via Teams. Some limited staff meetings where a reduced amount of staff are socially distanced (2m+) in ventilated environment. • Governing body may meet on site with staff, socially distanced by 2m and in a ventilated environment or outside. • Staff are encouraged not to get down to pupils' level to talk – stay above pupils therefore reduce risk • Use of keep left in corridor system, in busy areas this will be marked with tape. 				
Risk of exposure due to not using PPE appropriately	Staff and children could catch COVID-19 due to not using PPE appropriately	<ul style="list-style-type: none"> • Gloves and face masks available to all staff – contact school office • Pupils will be allowed to wear face masks but staff are not to assist with them. Pupils must have a sealable plastic bag for storage of their masks. • Staff to wear face masks where social distancing is not possible with other staff members • Provisions in class to be allocated and maintained • Re-usable equipment to be signed for by staff • Office hatch covered by a Perspex screen • Drop off boxes for letters etc • Use of online payment in preference to cash • Visors to be available to staff carrying out intimate care / first aid / those wishing to wear them, these need to be worn in conjunction with a face mask • Pupils may wear face masks but will not be helped by staff with this choice • Visitors and contractors on site to wear face coverings at all times • PPE provisions topped up daily. 	Review risk assessment in line with proposed government changes.	SLT	Annual or change in Public Health England or Department for Education guidance	
Risk of exposure due to poor ventilation of rooms	Staff and children could catch COVID-19 due to not having	<ul style="list-style-type: none"> • All rooms used by children and staff to be fully ventilated throughout the school day. This includes toilets that have windows, the staffroom, hall and classrooms. • Staff and children encouraged to wear additional layers of clothes on colder days. • On cold days, rooms remain ventilated, but the degree of window opening will be reduced. Windows will then be open fully during break and lunch time periods whilst children are outside. 	Review risk assessment in line with proposed government changes.	SLT	Annual or change in Public Health England	

	sufficient ventilation				or Department for Education guidance	
Risk of exposure during first aid provision	Staff and children could catch COVID-19 during first aid provision	<ul style="list-style-type: none"> • First aider to use PPE gloves / apron and visor • One child at a time in the medical room • One chair only in the room • Staff to send pupils only when treatment is needed – e.g. head injury / those involving significant amount of blood / vomit • Those generally feeling unwell to stay in the classroom and monitored locally • Inhalers to be kept in the first aid room • Pupils awaiting first aid support to wait in the area outside under the photo board • After each pupil, area to be cleaned and PPE cleaned / set aside for washing or dispensed with. • Pupils who are unwell to be sent home and required to stay away for the usual time periods that apply. • Deputy Head's office is now the Isolation room • HD to be responsible for ensuring classroom first aid entries are recorded in the master files • Basic first aid kit in each class – supplies checked by HD on a weekly basis • Basic first aid record sheet to be placed in each class. • Identifiable bins in place for first aid waste. • Where bodily fluids come into the open e.g. vomit, blood, the area is to be closed off until cleaning can occur by a cleaner wearing the appropriate PPE. 	Review risk assessment in line with proposed government changes.	SLT	Annual or change in Public Health England or Department for Education guidance	
Risk of exposure due to poor vigilance of symptoms	Staff and children could catch COVID-19 due to poor vigilance of symptoms.	<ul style="list-style-type: none"> • All staff to monitor pupils for signs of CV19 - temperature and persistent cough, symptoms now include loss of taste and smell • Use of remote thermometer to check temperature of pupils for whom we have concerns • Pupils with symptoms sent home ASAP and asked to keep school informed about their health • Isolation space – Deputy Head's office using the hard plastic chairs best suited for cleaning purposes • Cleaning to take place in the isolation room between suspected cases as well as all known touch points. • Others within the bubble informed of a suspected / confirmed case • School to follow PHE / DfE guidance • Close school to the bubble group if required after consultation with DfE / PHE 	Review risk assessment in line with proposed government changes.	SLT	Annual or change in Public Health England or Department for Education guidance	

		<ul style="list-style-type: none"> Any staff developing signs of CV19 will be directed to self-isolate and seek a test as a key worker Staff to report suspected CV19 in their household as a priority and self-isolate in line with current guidance No pupil or parent required to self-isolate will be allowed back in school until the quarantine period has been served. Staff encouraged to use the twice weekly lateral flow tests. 				
Risk of exposure during break and lunchtimes	Staff and children could catch COVID-19 due to poor practice at break and lunchtimes	<ul style="list-style-type: none"> Indoor play times remain phase bubbles only Maintain the use of the Mile a day course – monitor that pupils stay 1m minimum apart Lunchtimes supported by lunchtime team Hot packed lunches provided for children who order, others can bring in packed lunch Additional cleaning time is factored into the timetable to allow for cleaning in between different bubbles using areas Cleaning surfaces before and after use Children not to play tag-like or contact games Children may take part in supervised activities such as football providing relevant sporting authorities guidelines are followed. Where outdoor toys or equipment are used at break or lunchtime, children should clean/ sanitise hands before and after using. There will also need to be cleaning between usage of another bubble. Due to these additional steps there will be a reduced amount of equipment available. 	Review risk assessment in line with proposed government changes.	SLT	Annual or change in Public Health England or Department for Education guidance	
Risk of exposure during an emergency evacuation Risk of fatal or life endangering injury during a fire	Staff and children could catch COVID-19 Staff and children could be significantly harmed by fire.	<ul style="list-style-type: none"> Fire evacuation processes to stay the same 2m distancing not possible but considered a lesser risk in the case of fire 	Review risk assessment in line with proposed government changes.	SLT	Annual or change in Public Health England or Department for Education guidance	
Risk of exposure due to	Staff and children could catch	<u>Policy</u> <ul style="list-style-type: none"> Changes made to policy in line with DfE guidance Sent out to parents 	Review risk assessment in line with	SLT	Annual or change	

unsafe behaviour of children	COVID-19 due to unsafe behaviour of children	<ul style="list-style-type: none"> Pupils reminded of its contents on their return <p><u>Behaviour - extreme</u></p> <ul style="list-style-type: none"> Use of Team Teach not permitted – parents have been advised of this – the consequence is the parent is contacted and asked to come to school. 	proposed government changes.		in Public Health England or Department for Education guidance	
Risk of harm due to abuse of children during a potential temporary bubble closure period or isolation period.	Children at increased risk of abuse as not seen in school regularly.	<ul style="list-style-type: none"> Annex to Safeguarding Policy to be used throughout the school closure/ isolation period. CPOMS to be used to record and monitor any concerns raised. School to maintain a vulnerable pupil list where safeguarding concerns exist and monitor pupils on a least weekly basis. In the case of closure/ isolation school will contact the social workers allocated to any vulnerable children The school will provide pastoral support via Teams/ calls during any periods of closure/ isolation 	Review risk assessment in line with proposed government changes.	SLT	Annual or change in Public Health England or Department for Education guidance	
Risk of exposure during an off site visit	Staff and children could catch COVID-19.	<ul style="list-style-type: none"> In the event of any off site residential visit being planned for, then it should incorporate requirements of Annex C from the school operating guidance with regards to only using school staff currently working with the bubble and a maximum number of 30 in the bubble. There will also be a requirement to ensure that each place visited is Covid secure. In the event of a non-residential visit trip being planned for, then this should include staff from the same team bubble. When outside of the school, they should be in classes of up to 30. There will also be a requirement to ensure that each place visited is Covid secure. Any prior visit before the end of the academic year, will require parental consultation to assess viability before booking. 		SLT	Annual or change in Public Health England or Department for Education guidance	
Risk of exposure during a transition visit	Staff and children could catch COVID-19.	<ul style="list-style-type: none"> Children attending secondary school transition visits, will be required to follow the Covid regulations of the secondary school, which may include lateral flow testing. Whilst attending secondary school visits, children will remain with other children from Aldryngton. In order to facilitate visits, secondary schools may have to reduce the number of 		SLT	Annual or change in Public Health England	

		<p>additional pupils on site that day.</p> <ul style="list-style-type: none"> Any visits to Aldryngton from pre-school children, will need to follow current indoor restrictions of rule of 6 and take place when children are not present in Foundation Stage. Due to logistical reasons, most planned transition activities will need to take place online over Teams. 			or Department for Education guidance	
Risk of exposure during swimming lessons	Staff and children could catch COVID-19.	<ul style="list-style-type: none"> Separate swimming pool risk assessment in place. Key features that relate to Covid include: use of class bubbles, cleaning between each use of bubbles in changing rooms. Where flotation devices are used they are cleaned using chlorinated water between usage. Timetabling of lessons are blocked so that each class in the team bubble are staggered after one another. No parent volunteers and lessons are run by swimming coach and members of staff from the team bubble. 		SLT	Annual or change in Public Health England or Department for Education guidance	
Risk of exposure during a performance/ sports event	Staff, children and families could catch COVID-19	<ul style="list-style-type: none"> Where possible, alternative measures such as live screening or pre-recording should be considered first. Any planned performance or sports event where spectators are present will need to follow the current rules within the government road map- eg. 30 outdoors. Spectators will need to be socially distanced of between 2m+ for each household group. No spectators for indoor performances or sports events. Clear segregation between children and any parents on site. It will not be possible for children to approach parents before/ after the performance or sports event. The school reserves the right to decide which events could facilitate spectators on an individual event basis. This will depend on the outcomes of the individual risk assessment for each event which will determine this. 		SLT	Annual or change in Public Health England or Department for Education guidance	

REVIEWS AND REVISIONS					
Review date	Name of Assessors	Is assessment still valid?	If not, list adjustments with details of who will action and by when	Approved by Headteacher	Date of next review
29 th March	Mark Wieder, Julie Culham,	Yes	Some adjustments made: <ul style="list-style-type: none"> Children may take part in supervised activities such as football at 	Mark Wieder	17 th May

	Emma Dunn, Vanessa Nowell and Hannah Slade		<p>break and lunch providing relevant sporting authorities guidelines are followed.</p> <ul style="list-style-type: none"> • Sports clubs to be permitted from March 29th. • Uniform to be worn- relaxation on shoe rule and trainers may be worn until the end of the academic year. • Pupils are retained within a 'bubble' – they stay with their class bubble (team bubble from 26th April) for everything inside school, when outside they are part of the Team bubble. • When a child changes space for a phonics group or setting arrangement (from 26th April), the area is to be wiped clean between users. 		
17 th May	Mark Wieder, Julie Culham, Emma Dunn, Vanessa Nowell and Hannah Slade	Yes	<p>New categories added that relate to a greater range of activities allowed under the government road map since the last update: off site visits, transition visits, swimming and performances.</p> <p>Some adjustments made to existing categories:</p> <ul style="list-style-type: none"> • Where outdoor toys or equipment are used at break or lunchtime, children should clean/ sanitise hands before and after using. There will also need to be cleaning between usage of another bubble. Due to these additional steps there will be a reduced amount of equipment available. • Some limited staff meetings where a reduced amount of staff are socially distanced (2m+) in ventilated environment. • Team bubbles are to be zoned apart when out in the playground or field. A walkway will be marked on the playground for the purpose of access from the hall to a zoned bubble. • If there is a requirement to reallocate a toilet to a different bubble either as part of a lunchtime or club arrangement, then it should be fully cleaned both before and after usage. • Visiting music teachers to be allowed back on site, providing Covid secure measures are in place from company and bubble integrity is not compromised. This will also be dependent on finding a suitable timetable slot. 	Mark Wieder	21 st June
21 st June	Mark Wieder	Yes	No updates required. Review when next Department for Education guidance is released.	Mark Wieder	When DfE information is updated.

13 th July	Mark Wieder	No	Guidance provided that makes a lot of the points outlined above not required under the easing of restrictions. Decision made to continue with current risk assessment until 21 st July and then make this risk assessment our outbreak management plan risk assessment. A new slimmed down risk assessment will be produced for operation from September 2021 onwards.	Mark Wieder	Closed as current risk assessment- Now outbreak management plan risk assesment
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