

**ALDRYNGTON PRIMARY SCHOOL**  
**Minutes of the Full Governing Body meeting held**  
**on 7 May 2019 at 7pm at Aldryngton Primary School**



Present: Ian Head (Chair) (IH) Elaine Stewart (Head)(ES)  
 Karen Phillipson (KP) Ganna Sivachuk (GS)  
 Terri Gregory (TG) Ann Mckie (AM) (VC)  
 Jason Sutton (JS) Mike Mackenzie (MM)  
 Stephen Lea (SL) Stuart Duffield (SD)  
 Fran Roberts (FR). Ruth Evans (RE)

In attendance: Jenny Sumner (Clerk)

Item		Action
2018/19	34	<p><b>Apologies, departures and welcomes</b></p> <p>No apologies were received. Oliver O'Mara (OO) was not present.</p>
2018/19	35	<p><b>Declaration of interests</b></p> <p>AM's son works for Caterlink which supply school meals.</p>
2018/19	36	<p><b>Minutes of the meeting held on 26 February 2019</b></p> <p>The Minutes of the meeting held on 26 February 2019 and were signed as a correct record by the Chairman.</p>
2018/19	37	<p><b>Matters arising</b></p> <p>All items had been completed or covered as separate items.</p>
2018/19	38	<p><b>Head Teacher Report</b></p> <p>ES's report was circulated prior to the meeting, the following key points were questioned and highlighted:</p> <ul style="list-style-type: none"> <li>• ES will now include in her report any homosexual bullying incidents;</li> <li>• The school has now been accepted onto the BBO Maths Hub, it is unsure what CPD opportunities there will be or who else is included in the hub at present as the school has only just been accepted. Governors asked if the school would be linking up the newly launched Literacy Hub. The school doesn't have any plans at present to join the Literacy Hub which is run by Whiteknights Primary.</li> <li>• ES reported the changes which have been made to the Ofsted framework and that she, Caroline Fenning and TG will be taking part in a workshop run by Mary Myatt next month to allow the school to review, refocus and challenge themselves on how the curriculum is being planned and taught. The school are using the book written by Mary Myatt in staff meetings.</li> <li>• Performance data for 2018 was shared with Governors.</li> <li>• TG explained to Governors the schools concerns around White British pupils not making the same level of progress as minority ethnic (ME) pupils, the school is above National progress targets but is monitoring, tracking and focusing on understanding why White British pupils are not</li> </ul>

		<p>making the same level of progress and what the school can do to close the gap.</p> <ul style="list-style-type: none"> <li>• Breakfast club will now open at 7.30am to see if this will increase the take up.</li> <li>• Subject leaders will be allocated later this term.</li> <li>• Support staff changes was circulated, staff have welcomed the changes. Governors discussed the need to review training for staff to allow for career development. However the national qualification for middle leaders is £1400 and therefore not something the school can currently afford. Alternative CPD options are being looking into and this is where the Schools Learning Alliance may be able to help.</li> </ul> <p>ES was thanked for her report.</p>	
2018/19	39	<p><b>Committee reports</b></p> <p><b>a) Curriculum and Safeguarding - 30.04.19</b> The committee minutes were circulated. The committee discussed the upper school planned trip to the Brazilian embassy and the quiz team trip to the National Finals in London in June. The predicted SATs results, PPG progress and attainment and the number of pupils with an EHCP were discussed. Governors discussed how the school receives and is expected to use its SEND funding before applying for additional top up funding for those pupils who need EHCPs. A Curriculum review is planned for this year and this will include reviewing the role Governors play in subject reviews.</p> <p><b>b) Finance - 22/1/19</b> The committee minutes were circulated. The committee discussed the school financial position at the end of financial year 2018-19 which left the school with a carry forward of £18,000. With staffing and other costs raising the school has had to make savings to achieve a balance budget for 2019-20. The committee will be looking for opportunities to increase income through lettings and possible parent donations.</p>	
2018/19	40	<p><b>Academy Status</b></p> <p>IH reported that following the discussion at the Finance Committee meeting on the 23 April a recommendation to the Governors is that the school put on hold taking any further steps to become an academy. Governors discussed the outcome of the costing comparison, status of the joining MAT, current school pressures and the reduced focus on academy status by the Government. This item will be reviewed.</p>	
2018/19	41	<p><b>Schools' Learning Alliance (SLA)</b></p> <p>ES reported that SLA was set up by Hawkedon, Hillside and Radstock as a way of sharing and learning from each other. Aldryngton was invited to join but decided against doing so at that time. However following a recent meeting with the Head of Hawkedon and Hillside it has been made clear that the SLA has grown and developed, using a bottom up action research basis to professional development which is of interest. The SLA is working with other schools in Wokingham on a variety of topics based on the needs of the school. There is no cost associated with joining the SLA and ES asked if Governors wanted to hear more from the</p>	

		<p>SLA on how they work and how they could work collaboratively with Aldryngton.</p> <p>ES to contact SLA to confirm the 4 June at 7pm for the meeting. This has been confirmed since the FGB meeting.</p>	ES
2018/19	42	<p><b>Polling Station use update</b></p> <p>ES feedback to Governors the impact of the recent use of the school for the local elections on the 2 May. It has also been confirmed that the European elections will take place on the 23 May which will mean the school will be closed again on that day.</p> <p>Governors discussed the consultation and review of polling stations which was carried out by Wokingham Borough Council that led to Aldryngton being used as a polling station. ES has written to the Council to ask if an alternative venue can be found so that the school is not used as a polling station. Governors asked if there was any way in which the school could remain open when used as a polling station - use of Middle School was discussed but agreed that this was not a realistic option. ES will be reviewing the charges to the electoral services for the next election to ensure that all loss of income is included in the charges.</p>	ES
2018/19	43	<p><b>Future dates</b></p> <p>May 18 - Working grounds party - IH/AM</p> <p>June 12 - New parents evening - IH/AM</p> <p>June 15 - Try a Tri (optional as a Gov) - all welcome.</p> <p>June 20 - County Dancing (lower school) - all welcome.</p> <p>June 27 - Picnic / Concert and PTA summer Fayre - GS</p> <p>July 3 - Italy day (middle school) - AM</p> <p>July 8 - Swimming Gala (upper school)</p> <p>July 12 - Sports Day - AM, SD, JS</p> <p>July 16 - Open afternoon - all welcome.</p> <p>July 17 - Swimming Gala (middle school)</p> <p>July 19 - Leavers' assembly - IH</p>	
2018/19	43	<p><b>Date of Next Meeting</b></p> <p>Tuesday 9<sup>th</sup> July 2018 at 7:00pm.</p>	

Meeting ended 8.35pm