

## Minutes of the Aldryngton PTA meeting 18<sup>th</sup> November 2015

### 1. Present

Amanda Ellis; Anna Neffendorf; Elaine Stewart; Roshan Degamber; Caroline Hallam-Baker; ; Amanda Bates; Kay Blackaby; Becky Edgcumbe; Sabine Bickle; Ishanie Sunthareswarah; Jo Beales; Clair Harris; Ruth Evans

### 2. Apologies

Michaela Thomas

### 3. Minutes of last meeting and matters arising

- Safeguarding policy document to be discussed **In progress AE**
- Document summarising the PTA procedures relating to financial spending to be put together. **AE ongoing**
- Jubilee Crest mosaic – installation date – **Chase SF for date (AE/MT?)**
- Pool showers options are being explored by Tony Hanson **SF & TH still discussing**
- House t-shirts – to be discussed via email – **in time for Sports day**
- Filming nativity etc & selling DVD – **look at in detail in time for next year**
- RE said that some of the Governors had a demonstration of the new Jigsaw PHSE resource and it was described as an ‘amazing resource and excellent value for the school’
- PTA email lists have now been updated by **SW & MT complete**  
There were no other matters arising and the Minutes were agreed to be an accurate record of the meeting on 1<sup>st</sup> October 2015.

### 4. Treasurer’s report

The treasurer’s report was discussed and is available on the PTA pages of the website.

There is an amount of cake sale money still unspent. We agreed to operate last year’s scheme again, any money not spent by 31<sup>st</sup> Dec will be spent on Numicon.

There are three items on the list of items PTA has agreed to fund which have not yet been claimed for from 2013/14 (14/13; 14/14 & 14/20) **CH to check records and query with JF**

Following the funding letters sent out by school there were a number of parents who expressed an interest in being able to donate money via PTA in order to help the school. This needs to be managed carefully as the PTA cannot accept donations made directly to school in order to claim gift aid. We would however be able to appeal for donations for a specific cause or project and claim gift aid. As a result of this **CH** has set up an appeal page on our BT Donate site and **ES** will discuss with the staff what they would like this appeal to aim to fund, for example revamping the FS outdoor area. The intention is that this appeal would ‘go live’ in February, in order to give everyone time to recover from Christmas.

## 5. School funding partnership

### Whiteboards for Lower school - Update

The Finance committee met on 17<sup>th</sup> Nov. It seems that the £10000 that the PTA has committed to this project should cover the whole cost for Lower school. The aim is to have the same make of projector (Epson) throughout the school for ease of maintenance, and so far it is looking like we will have a fitting date during February half term.

### Swimming Pool Boiler- Update

So far we have two quotes which are very different. The decision may be between going down the domestic boiler route (ease of maintenance, readily available parts) or a full commercial swimming pool boiler (specifically designed for the job, might it be more robust?) It is possible that given the size of the pool we are on the boundary of size which might make a commercial boiler non-viable and too expensive. It was suggested that **ES** could contact Loddon and Earley St Peter's schools to find out which systems they have.

### Mugs for school events

**ES** requested that the PTA consider funding around 100 plain white mugs to replace the mismatched and outdated cups and saucers in the garage used for school events. This was agreed in principle pending an acceptable price from JF.

## 6. Events this term

Christmas fayre – planning meetings have been taking place and were very productive. All going well so far.

Wrap a present – all sorted and ready to go. The items have not been pre-wrapped this year as the trial last year showed no significant benefit. It was agreed that some discounted Jubilee mugs will be available on the Monday for FS / LS to purchase.

Christmas cards – the orders were very slightly down on last year, generating a profit of £228.15

Christmas Puddings – Orders have gone extremely well, with all 48 pre-ordered puddings sold by today's last order date. **SB** will order any additional puddings and round up to the next full case to be sold on at the Fayre.

Class Parties – the PTA has funded the class Christmas parties each year. Last year we donated £25 to each class. This amount was **approved** for this year **(16/3)**

PTA support for Christmas events – **ES** confirmed that parent helpers will be needed for the Foundation Nativity, MS Christingle and the Carols around the Christmas tree event. **AE & MT to request support via Class reps**

## 7. Proposed events for next term

Quiz – several parents have asked if we will be holding another quiz night. 4<sup>th</sup> March was proposed by **ES** as a suitable date. **AE** to ask if Philip Byrne would be willing to act as quizmaster again. **RD** offered to lead. It was decided that the raffle was not profitable last time. **ES** suggested trying the Heads and Tails game at £1 a go.

Clothing Collection – **SB** has booked the first suitable date available which is Friday 15<sup>th</sup> April 9am – 10am. Further investigations into a static bank suggest that it is not collected as we thought, but we would be required to bag everything up ourselves and be available during the collection time which would be a 9am-5pm slot – probably not a viable option.

Easter Egg Hunt – **MT** has a number of options for the format. **ES** would need more information about how we propose to run this as the calendar for w/c 21st March is already very full.

Summer Festival event – **AE** proposed the first planning meeting to take place **11<sup>th</sup> January** for the event due to take place on Thursday 26<sup>th</sup> May.

## **8. AOB**

- The Grounds Development steering group is still without a parent representative. It may be easier to get a volunteer if we can give more details of the level of commitment required, times of meetings etc. **JB** offered to communicate with **ES** on these details.
- The PTA now has a login to enable us to gain fundraising via Yellow Moon – **AE will email staff** with the login details to allow us to benefit from any purchase made relating to the craft stalls at the Christmas fayre.
- **CHB** asked if we would be sending thank you letters to suppliers who have donated raffle prizes, as this met with a positive response when the preschool sent letters. It was agreed this would be a good idea. **MT** has already responded to email contacts with thanks, and we will be sending a copy of the programme to those who have requested it.
- **AN** asked might we add prosecco to the bar list for the Parents bar at the disco? There have been a couple of requests. Apparently Evendons school sold 21 bottles at their last quiz night! To be trialled at the Christmas fayre.

## **10. Confirmation of dates of meetings for the year ahead**

The following dates were agreed:

Thursday 21<sup>st</sup> January

Wednesday 2<sup>nd</sup> March

Thursday 21<sup>st</sup> April

Wednesday 22<sup>nd</sup> June