

Minutes of the Aldryngton PTA meeting 2nd March 2016

1. Present

Amanda Ellis; Anna Neffendorf; Elaine Stewart; Philip Byrne; Michaela Thomas; Amanda Bates; Becky Edgcumbe; Clair Harris; Emily Counihan

2. Apologies

Roshan Degamber; Jo Beales; Ruth Evans; Kay Blackaby; Ishanie Sunthareswarah

3. Minutes of last meeting and matters arising

- Safeguarding and H&S policy documents to be prepared. **Done AE to email**
- Document summarising the PTA procedures relating to financial spending to be put together. **AE complete – to be reviewed by CH**
- Jubilee Crest mosaic – SF has confirmed he is talking to George regarding installation.
- Pool showers options are being explored - no funding available - **remove**
- House t-shirts – it was discussed that school could hold a competition for pupils to design the house t-shirt based on the design being a line drawing of each animal. **ES** suggested with the help of the school council / sports captains. **AB** offered to speak to a parent she knows who may be able to help with the printing.
- Thank you letters to suppliers of raffle prizes –**Completed and sent**
- BT donate appeal letter has been drafted by **AE**– some changes were suggested at the meeting. It was clarified that the appeal is solely for playground markings and Foundation stage area improvements, not benches. CH will set up the page to allow staged targets (£500 increments)
- The feather flag suggested for external events is being funded by another source via Mrs Gregory – no input required by PTA

There were no other matters arising and the Minutes were agreed to be an accurate record of the meeting on 21st January 2016.

4. Treasurer's report

The treasurer's report was discussed and is available on the PTA pages of the website.

Sinking Fund for future large expenses.

It was proposed that a percentage of the funds raised each year should be set aside to be used for larger items which come up for funding infrequently. As an example, over the last 12 months the PTA has funded a number of smartboards for the school, which may be required again in 5 - 8 years. It makes good sense to plan for this kind of need, and also allows for unexpected expenses such as the need this year to replace one of the swimming pool boilers. It was agreed that 5% of each years fundraising would be set aside on a termly basis. **CH** said there were a number of ways to ring-fence this money, but we will need to change our constitution to describe the purpose for this money and the triggers for

spending. Need to keep these fairly broad, as items needed may change in the future.
Action All officers to be ready to present proposed amendments to AGM in September.

5. School funding partnership

Swimming Pool Boiler- Update

Another quote is due to be obtained and a decision will be made once that is received. We are conscious of timing for this matter to be resolved as swimming season is fast approaching.

Basketballs (netballs) for playground

AE raised that there do not appear to be enough netballs available at break time for all the children that want them – some children are skipping their pudding to get out into the playground in time to get one. Could this be an item the PTA can fund? **ES** said that the school council had hoped to do a fundraiser for more playground equipment, but this may not now happen. **ES** will talk to Mr Greenaway for an opinion on items we could fund.

6. Events this term

- Quiz night 4th March 2016 – All on track, bar will be covered we have a good number of teams registered, Simon W has given **PB** some training on the AV set up.
- Easter Egg Hunt – **MT** had circulated a risk assessment and event checklist prior to the meeting and confirmed no feedback received so the event would be arranged as per her suggested plan. Dates have been confirmed and **MT** has written the booking letter to go out to parents as soon as possible. A closing date for replies was agreed as 11th March to allow the purchase of the correct number of eggs. **ES** requested that a small quantity of spare eggs be purchased to allow for replacements if a child's egg goes missing. **MT** asked what account should be taken of dietary requirements/allergies. It was agreed that if parents contact us regarding this we can offer the option to supply their own egg for a £1 fundraising donation (half price) **ES** said as it is the first time we have run this event it would be better to keep it simple. It was agreed that all the eggs will be Cadburys chocolate buttons eggs apart from any special requests. A sheet of labels with all participating children will be produced and the egg will be labelled as each child collects it. Some children may choose to eat their egg, some may take it home, we have no control over this aspect of the event. **ES** will arrange for the school council to help with getting children from the playground in case they forget. The assumption is that children will have already eaten their lunch before joining the Easter egg hunt but the parents running the event on each day have little control over this.

7. Planning for the summer term

Pool Club

MT had sent out a checklist for comment prior to the meeting. **MT** confirmed no feedback or comments had been received from that so she would therefore continue to plan PTA pool club as outlined in the checklist. Resus training dates are in progress, based on options provided by George and Julia. **MT** asked if this year we could hold three resus training sessions instead of 2 as has been the case before, this was agreed. **ES** suggested that one of the resus training sessions be held on the same day as another letting to avoid George

opening/locking an additional time – MT agreed to look at a Tuesday as ES confirmed Brownies would be using the hall until 7.30pm. It was agreed the pricing structure will remain the same as last year because we covered the pool costs in 2015. MT raised the need for volunteers to commit to cover the chemical checks and pool maintenance when George is away – MT has George' holiday dates. MT suggested adding the request for volunteers on the pool club application form, this was agreed but keep the final group small to ensure consistency of testing – ES recapped on some issues that arose in 2015 with the chemicals. It will be necessary to send at least one volunteer on a pool operator's course this year, ideally someone who will commit to the pool for the next two or three seasons. MT suggested that this year first time members carry out two full supervision duties to help cover the shortfall in the rota that seems to occur every year. The suggestion is that first time members have two shadow duties earlier in the season then two normal duties later in the season. This was agreed as a sensible way to reduce gaps in the rota.

It was agreed that this year all members including first time members must attend a resus training session.

MT re-raised the suggestion in 2015 for those on Pool Club duty to wear light weight hi viz waist jackets, this was agreed to be included in the rules and operating procedure so that those on duty are easily identifiable. **ES** said Julia Franks will be able provide 4 x Hi Viz for Pool Club. **MT** to speak to Julia.

MT questioned whether we should include a section on the Pool Club application form to declare any illnesses in particular heart conditions, it was agreed this wasn't necessary as children are with their parent/guardian while visiting the pool.

Pool club will start on 31st May. **MT** said she intends to finalise pool club docs asap so that the joining letter can be emailed to all parents before the end of term. MT asked when the Year 6 leavers party will be, ES confirmed this would be 18th July, and the pool will be closed to pool club on that date.

AN is willing to continue arranging the pool testing and carrying out the sampling, **dates to be confirmed with Julia F**

Date for Summer Fayre planning meeting

Monday 14th March 7.30 at OLOP Social club. **AE** to publicise

Dates for 2p Trail / Non uniform day(s)

2p trail would be good for the morning of the Summer Picnic / Fayre, **ES** is also happy for this to be a non-uniform day. We could consider a second non-uniform day before the try-a-tri. Tombola donation or charge £1 to be discussed.

8. AOB

- Lower school toy museum – please could the PTA organise the coffee shop for this event. **MT** to discuss with Julie C
- New parent pack to be arranged , no date for new parents meeting as yet

- There was some concern that having some of the PTA meetings on a Wednesday evening was not having the desired effect of increasing attendance of parents who said Thursdays were not convenient for them. In fact it is also having a detrimental affect on regular attendees who cannot make the Wednesday meetings. **AE** proposed we move the remaining meetings back to Thursday. **AN** said that we should stick with the agreed dates as they have been sent out and minuted as agreed, but that we should return to Thursday meetings from September.
- **ES** passed out a sheet detailing feedback from pupils and staff on the new PHSE Jigsaw package funded by the PTA. This sheet is appended at the end of these minutes and will also be publicised to parents separately on the Parent's Facebook page with permission from **ES**. **AN** also received separate thanks from the governors via Stephen Lea to be minuted as detailed here:

As you've a PTA meeting coming up, please could I use the opportunity to pass on the thanks of governors on the Curriculum and Community Committee for the PTA's funding of the Jigsaw package. Governors saw various parts of the Jigsaw package in use across the school on our recent Governor Day in school and have also received a very positive report of its impact from Terri Gregory in her role as Curriculum Manager at our recent committee meeting. This thanks is noted in the minutes of that meeting.

10. Date of next meeting

Thursday 21st April 2016

Jigsaw PSHE Spring 1 2016 - Pupil review, School Council February

Notes following a brief discussion of Jigsaw PSHE across the school.

<p>What do you like about Jigsaw PSHE lessons? What have you enjoyed so far?</p>	<p>Feedback positive, MS particularly keen to say they like the Jigsaw friends - linking this to the lining up is very popular and has motivated them.</p> <p>LS - like the chime, "...it's relaxing, after the chime when everyone is quiet"</p> <p>MS - like the different games at the start and art activities linked to Jigsaw</p> <p>US - like the chime and calm me times, also opportunities to work collaboratively and complete their own research "...it keeps focus on a topic, discussions otherwise often get off track"</p>
<p>How do you feel about the Jigsaw songs?</p>	<p>LS/MS/US - Like the link between assembly and their PSHE lessons, like practising the songs in Big Sing</p>
<p>How did you feel about contributing to a whole-school display?</p>	<p>LS - like the amount of detail, lots to read, "...a nice surprise to see it all together"</p> <p>MS - "...it's nice because we all worked together to make it" - like the detail and the jigsaw characters being on it - "I felt surprised when I first saw it and happy about the work everyone had done."</p> <p>US - "Whoever looks at it, even if they're not in a good mood, it cheers them up!" - nice to have everyone's opinions and views displayed and not just something from 1 class or 1 part of the school</p>
<p>Any further comments?</p>	<p>MS would like all classes to have their own friends!</p>

Staff feedback, staff meeting 22nd February

- ✓ Good cross-curricular links
- ✓ Work ideas are pitched well
- ✓ A great resource which has refreshed PSHE
- ✓ Children are able to challenge themselves within the lessons
- ✓ Children like to see references to Jigsaw in assemblies
- ✓ Jigsaw 'friend' has inspired good behaviour when lining up (MS)
- ✓ The children are benefiting from the coverage of this curriculum
- ✓ Has a lot more presence, colourful, lots of new ideas
- ✓ Children understand the expectations for the session
- ✓ Files very helpful... easy to work with
- ✓ New term's focus on smoking, body image, attitudes towards food - hasn't been covered in such depth for a long time
- ✓ Resources - great impact
- ✓ Children respond well to resources discussions are very good, they like the songs and the general structure of the lessons
- ✓ Much more vibrant, active and interesting
- ✓ A colourful curriculum! ☺