

Minutes of the Aldryngton PTA Meeting 25 April 2012

1. Present

Stephen Lea, Tanya Newell, Avril Kiff, Elaine Stewart, Julia Franks, Peter Kemm, John Thompson, Sue Beasley, Simon Feist.

Apologies

Simon Windisch, Kirsty Hill, Sarah Hanson, Graeme Wood, Justine Bark, Lisa Lovell, Peiqiang Wang.

2. Minutes of last meeting and matters arising

- Cheque to be paid to George's Marvellous Medicine, **complete**.
- Safeguarding subcommittee for PTA organised activities, **ongoing**.
- All future donations to school to be processed via PTA, **complete**. **Action Stephen to consider**.
- Lighting along playing field footpath, ongoing. **Action Julia and Simon F. to arrange meeting with Steve Hiscox**.
- Pool cover repair, ongoing. **Action Simon F. to discuss with George and arrange trial of leading edge pole**.
- Storage bins for pool, ongoing (see below – funding requests). **Action Julia to purchase**.
- Key dates for Circus to be considered, complete.
- Paypal set up for Pool Club payments, complete.

There were no other matters arising and the Minutes were agreed to be an accurate record of the meeting 18/01/12.

3. Treasurers report

- The treasurer's report, dated 19/04/12, was circulated and is on the website at http://www.school-portal.co.uk/resource/4546456/76_08201202045725_45.pdf.
- HETCO cheque has yet to clear. **Action Stephen to contact Anna at Hetco to resolve**.

4. School/PTA funding partnership

- Elaine circulated a prioritised list of 11 funding requests. The benefits of each item were discussed and the poor state of some computer equipment was highlighted.
- The 2 highest priority items, Partnership works for Thin Client Project and FS/LS phonics resources were approved for funding. **Action Elaine/Julia to determine how to record in school budget**.
- The remaining items were agreed in principle and will be readdressed at a later date as funds become available.
- Approved items carried forward from last year:

13/01	Outdoor classroom chair	£565
	- This will now cover carving of the trunk (see item 6)	
13/02	Steps for foundation stage whiteboards	£78

Action Simon F to submit expense claim for materials

- Items approved at this meeting:

13/03	Thin client IT project	£2,500
	- Releases matching funding of £2,500	
13/04	FS/LS phonics resources	£1,500
	- Releases matching funding of £3,000	
13/14	Happy's Circus payment(see item 10)	£2,100
13/15	Pool storage cupboards	£200
	- Old ones disintegrating (see item 2)	

Action Julia to purchase.

- Items approved in principle for purchase as funds become available :

13/05	KS2 THRASS materials (spelling/phonics)	£500
	- A school priority development area	
13/06	Maths bid #4 text books and resources books	£250
	- To help reduce photocopying costs	
13/07	Site controller high quality drill	£150
	- General school and PTA use	
13/08	Gifted & Talented extension reading materials	£250
	- For our most able pupils	
13/09	Anglo-saxon history DVD and artefacts	£130
	- Linked to MS history topic work	
13/10	Electricity kits	£320
	- Applied for by CM as science subject leader	
13/11	Maths bid #1 FS/LS resources	£350
13/12	Maths bid #1 FS/LS resources	£200
13/13	Maths bid #1 FS/LS resources	£200
	- School focus currently on progress in maths throughout the school	

5. Pool Club update

- There are 71 Pool Club applications to date, with a few outstanding which are being chased up. The trend noticed last year for an increase in Single (Child) membership has continued this year, these account for over 1/3 of applications, with the consequence that we are unlikely to reach the target income of £3,000.
- Both resuscitation training sessions have now been held so the only new applications we can take now are from people who hold a suitable first aid qualification or are first-time applicants.
- Those members attending the training sessions were overwhelmingly in favour of making the last hour on schooldays (5:30 – 6:30) non-rota. This means that most members will do six duties.

6. Grounds Development update

- The outdoor classroom is progressing with the concrete removed and top soil back fill being performed 29th April. 'Story telling' chair oak tree trunk to be delivered early May and carved with winning designs to be submitted by pupils.

- The play train will be repainted 19th May.
- Border clearance near the main school entrance is continuing.
- More volunteers are required to achieve aims. **Action Elaine to arrange posters in classroom windows and email or text to parents.**

7. Disco (Thursday 17th May)

- With Justine not present at the meeting, it was unclear what arrangements would be for the disco, as it was understood that she would not be present for the MS/US disco.
- Coordination volunteers (2) will be sought at the PTA AGM. (See item 11.)

8. Jubilee Day (Friday 1st June) – PTA help

- The PTA was asked to assist at lunchtime celebrations. **Action Stephen to advertise.**
- It will be a non-uniform day.
- Bunting required for decorations. **Action Stephen to approach Lower Earley estate agents for possible donation.**

9. Try-a-Tri (Saturday 16th June) update

- John described plans for the day with the team event in the morning (9:00-11.45) and the individual event in the afternoon (12.30-15:30).
- Setting start times for both events has been challenging and participation numbers have been estimated based on last year's totals.
- Entry fees will be set at £1 per contestant for the team event and £3 for individuals.
- The Scouts will provide cooked food for the day, led by Dani Esposito. **Action Stephen to confirm times with Dani.**
- Volunteers will be asked to sell PTA organised refreshments. **Action Stephen to advertise.**
- Peter will organise candy floss. **Action Peter to do.**
- Photo permission required for advertising material. **Action Simon to arrange with Lyn.**

10. Happys Circus (Friday 29th June) timetable and pricing

- Organising team includes Sue, Peter and Lisa Lovell. **Action Stephen to set up meeting.**
- Invoice to be paid for by school and charges added to PTA yearly bill. **Action Julia to arrange.**
- Pricing yet to be set and consideration will be made for adult, child, under 3 and family rates.
- The Scouts will provide cooked food for the day, led by Dani Esposito. Orders can be placed for collection during the interval. **Action Stephen to confirm times.**
- Stalls and games to be arranged including; bottle tombola, skittles, upper school stalls, coconut shy, face painting and refreshments.
- Alcohol to be sold and Temporary Event Notice applied for. **Action Simon W to apply for TEN.**
- The day will also include a 2p trail, bring a bottle and non uniform day.

11. AGM and succession planning

- It was announced that Tanya will be stepping down as Treasurer at the next AGM. Stephen would consider becoming Treasurer and a new Chairperson would be sought. **Action All to canvas for new people.**
- It was suggested that the AGM could be combined with another event to encourage greater parent participation. **Action All to come up with ideas.**

12. AOB

- Sue requested some box files for the storage of PTA related paperwork. **Action Julia to supply an charge to PTA.**
- John suggested holding a parent only event in the autumn with live music theme. **Action John to develop this idea.**

13. Date of next meeting

The next meeting will be held at 7:30pm on Wednesday 20th June.