

## Minutes of the Aldryngton PTA meeting 24<sup>th</sup> January 2013

### 1. Present

Stephen Lea, Simon Feist, Claire Connell, Anna Neffendorf, Elaine Stewart

### 2. Apologies

Justine Bark, Sabine Bickle, Olga Jones, Vicki Adams, Avril Kiff, Julia Franks

### 3. Minutes of last meeting and matters arising

- Changes to bank account signatories – **complete**
- Online payments task group – **Julia** has attended a cluster meeting, information to be passed to **Claire. Ongoing**
- Funding request 13/20 for hedge trimmer & strimmer. **Ongoing**
- Thanks have been emailed to Martin and Pole for Fayre advertising. **Complete**
- Minutes of the AGM to be put on the website – **to be done**

There were no other matters arising and the Minutes were agreed to be an accurate record of the meeting 24/1/13

### 4. Treasurers report

The treasurer's report was discussed and is available on the website at : <http://www.school-portal.co.uk/GroupDownloadFile.asp?GroupId=583904&ResourceID=4799392>

Money has yet to be claimed for three out of the four cakes sales held this year.

### 5. Annual Report and Return to Charity Commission

The report needs a statement about our reserves policy adding, and a line stating we have considered public benefit. **Action Stephen**

### 6. School Funding Partnership

No new requests have been submitted. Curriculum bid forms are to be sent out in the next few weeks and there may be funding requests arising from these once they have been reviewed.

### 7. Noticeboards

The PTA would like to site noticeboards within the school grounds. The area currently used by the PTA in the school reception area is not seen by all parents on a regular basis. It was proposed that we need three boards, one for each entrance point onto the school grounds.

- Web search for suppliers and prices to be done. **Action Simon**

- Need to check best positions to site the boards. Foundation would need to be consulted if a board is to be sited within the Foundation play area by the gate.

**Action Elaine**

## **8. Review of the Christmas Fayre**

The Christmas Fayre raised more money than last year, main contributions to this were the Grotto, which had very little expenditure due to gifts left over from last year, refreshments were very successful, and the Grand Draw tickets sold very well.

£100 received from Martin and Pole for advertising boards was not included as part of the income.

Claire raised that it would be good practice at future Fayres for the cash takings to be counted on the premises with at least two people present.

## **9. Events this term**

- Quiz Night new date is 8<sup>th</sup> March. New TEN required. **Action Anna**
- Disco 14<sup>th</sup> February - £100 advance for expenses requested by Justine. **Approved**

## **10. Pool Club**

Meeting of the pool club committee is to take place Tuesday 29<sup>th</sup> January. Pool club membership options will be discussed.

## **7. PTA Constitution**

An up to date constitution is required. A model constitution is to be downloaded from the PTA UK website to be discussed at the next meeting. **Action Stephen.** A new constitution would need to be agreed by a minimum 10% of the PTA membership. To achieve this we may look at circulating and approving by email.

## **8. AOB**

Try-a-tri – 8<sup>th</sup> and 9<sup>th</sup> June 2013. Simon met with John to discuss the organization for this year. Simon to circulate notes from this to rest of committee. **Action Simon**

Summer Fayre set for 6<sup>th</sup> July

Simon intends to sow seeds for plants sales in spring. To speak to Rhona. **Action Simon**

Pontoon lights to be purchased for use during school discos following successful trial in October. Cost approx. £70 **approved**

## **9. Date of next meeting**

Thursday 14<sup>th</sup> March 2013 7.30 – 8.30pm