

Minutes of the Aldryngton PTA meeting 26th March 2015

1. Present

Philip Byrne; Anna Neffendorf; Elaine Stewart; Kay Blackaby; Clair Harris; Amanda Ellis; Ruth Evans;

2. Apologies

Michaela Thomas; Becky Friday

3. Minutes of last meeting and matters arising

- New code for the PTA garage lock – Manual has been downloaded, we need a tool to adjust the code – **Now done, code has been passed onto relevant people**
- Dates for the Summer fair and Try-a-tri still to be confirmed. **Summer fayre – 13th June; Try-a-tri – 27th June**
- The accounts need to be filed with the Charity Commission by the end of June, so we need completed AGM minutes (Chairs report required) to accompany them. **Action SF – still outstanding**
- Constitution to be updated on Charity Commission website. CH needs changes clarifying. **Action AN / CH**
- Girl's football kit has been purchased and looks great. More Aldryngton t-shirts for inter-school events were requested approx. £100 **(15/6) Approved**
- TENs for next term – need to look at how many AN has applied for and when limit is reached someone else will need to apply for the rest.
- Safeguarding policy document to be discussed **Action SF & AE – still to be done**
- Jubilee Crest mosaic still to be completed – needs to be moved out of the pool changing rooms asap. **Action SF**

There were no other matters arising and the Minutes were agreed to be an accurate record of the meeting on 22nd January 2015.

4. Treasurer's report

The treasurer's report was discussed and will be available on the PTA page of the school website. CH also prepared a report on the PTA's ongoing funding commitments to allow a judgement to be made on how much can be used to replace the school smartboards. This report is also available on the school website. There is around £17,000 surplus which may be available. We need to abide by the PTA Reserves policy which is as follows:

The PTA will not commit to fund items requested by the school to a total amount greater than the balance of the Current Reserve Account at the time the commitment is made. The sum of approximately £4,300 held in the Capital Account provides an emergency reserve.

It was suggested we should add 20% to this amount as a precaution.

5. School funding partnership

The following curriculum items have been requested by staff. All items were **approved**.

Code	Description	Costing
15/7	Maths Numicon resources	£600
15/8	Numicon resource books	£70
15/9	English M/S cross-curricular reading books	£200
15/10	U/S x-curricular reading	£150
15/11	Library Books to support National curriculum in each team	£500
15/12	EAL Selection of EAL fiction books	£100
	Total cost	£1,620.00

The finance and ICT strategy groups are working on deciding which smart boards are to be chosen for school.

6. Fundraising Events

- The Quiz night took place on 13th March and was very well attended. £500.52 was raised from entry charges, raffle and the bar. The raffle did not make very much money, and may not be worthwhile repeating for future quizzes unless we can get prizes donated. The quiz overran slightly, this might be improved in future by marking the rounds while the next round is being run (i.e. having a second helper marking the papers and updating the scores).
- Pool Club – subcommittee needs to be convened as a matter of urgency - the resus/lifeguarding training needs to be booked as soon as possible. Ian and Liz Parsons have agreed to manage the rota and pool checks for the last time. However we need someone willing to undertake the training for the pool checks this year as this is only carried out on a three yearly basis we need someone who is willing to do this for the next few years. Prices for pool club need to be set, almost certainly need to increase this year. **Action PB to talk to SL** regarding Co-ordinator duties 'job description'. Date for subcommittee meeting 23rd April 2015 to be confirmed asap – requests for volunteers to go out asap this term.
- Summer fair – Planning needs to start now to make the whole thing easier to run. Can we get a Fire engine to visit? Any local celebs to visit? Pied Piper medley? Estate Agent boards – Martin & Pole / Whiteknights? New parents to be invited via summer highlights letter in New Parents Pack, is it worth inviting people via the Jubilee Facebook page? **Action SF & AE to discuss**.
- Try-a-tri – TEN for the bar, will we be running a barbecue or inviting the scouts – or scouts for summer fair?

7. AOB

- Film club – Singalong Frozen has been suggested – as next term is very busy we will pend this idea until Autumn term – discuss at last meeting before summer.
- Is there room for another disco in the schedule – it is a very straightforward fundraiser, and popular – some question as to whether it is too expensive for parents to do four times a year **Action PB to discuss with disco team**
- Garage clear out – **MT, AE and AN** are willing to do a stock take, may need some muscle and a van for removing larger items. Look at a date for early next term for initial work.
- New parents meeting 25th June – Will the PTA be represented to welcome parents **Action SF/PB** / secondhand uniform sale **Action VA/ MT** Leaflets to office for packs, invitation to Summer fair / Pool club / Copy of newsletter plus e-copies to Lyn **Action AN**
- Newsletter – as soon as possible after Easter holidays. To include requests for helpers for the Summer fair (MT to discuss with AE), summary of recent funds raised and spending agreed.
- Class PTA reps – was well received as an idea arising from the recent communication survey and 21 people expressed an interest in becoming a rep. We need to discuss what this role would involve and how it could help the PTA operate at the next meeting.

10. Date of Next Meeting

Thursday 7th May 2015 at 7pm